



## **Trinity Croft C of E Primary Academy**

### **Charges and Remissions**

**September 2023  
To be reviewed September 2024**

#### Introduction

This document has been formulated in accordance with Section 457 of the Education Reform Act, 1996, which requires the schools' governing body to draft and implement a policy on charging for school activities. The school's Governing Body accept the principle of 'free' education; however, due to the economies of the real world, the Governors feel it necessary to ask for voluntary parental contributions wherever charges cannot be made legally. This policy will be reviewed annually in the Autumn Term.

#### School Journeys/Educational Visits

The school may wish occasionally to organise educational visits to take place mainly in school time. These may be of short duration (one day) or perhaps of an extended nature involving an overnight stay.

If the activity cannot be funded without a voluntary contribution, the Governors/Headteacher will make this clear to parents in an initial letter explaining the nature and educational merit of the proposed activity. It will be further explained that, while there is no obligation to contribute and that no pupil will be omitted from the activity because of their parents unwillingness or inability to contribute, it will be made equally clear that the activity could not take place should parents be reluctant to offer their full support.

For day trips costing over £12 the surplus amount will be paid for from the school fund.

Parents will be informed well in advance if there is to be a visit where charges are to be made.

If a visit is defined by the school as being essential in fulfilling the statutory duties relating to the National Curriculum, then the Governing Body will permit the school, at the Headteacher's discretion, to raise the money, through various fund raising activities, for the sole purpose of financing the total cost of the visit/activity.

### Optional Extra Visits

These optional extra visits (e.g. Pantomimes) will be mainly out of school time and may be such that the educational aims are unclear. It is legal to charge for these.

### Remissions

If, after all voluntary parental contributions have been calculated and paid and there is found to be a surplus, this will be paid into the School Fund Account to assist in subsidising future visits.

If a parent has made a contribution and their child is unable to participate in the activity, then that parent will receive a full refund of the contribution made where possible. Any child whose parent is in receipt of income support, family credit, disability working allowance or income based job seekers allowance and who is involved in a residential visit will receive a remission from the school's resources if this proves necessary and where applicable.

### Insurance

The school will take insurance cover for injuries sustained in sporting activities and educational visits. Parents may be asked for a voluntary contribution towards the costs, however no child will be discriminated against by the parent's inability to pay.

### Music Tuition

Brass, Percussion, Guitars etc. are taught by peripatetic instrumental teacher. A charge of £10 per week is charged to parents. Regular maintenance and damage to instruments will be the responsibility of the parents of the child who is borrowing and using the instrument.

### Damage to School Property

Where a pupil's behaviour results in damage to school property, the school will reserve the right to ask the parents for payment or replace the item concerned. In the event of lost items e.g. books/book bags etc. then the school will charge for a replacement to be purchased.

### Other School Activities

There will be no charge for any of our after school clubs run by our teaching staff. The wrap around care club provided by Teaching Assistants and costs £5 until 4:30pm and £7 until 5pm.

### School Photographs

The school will ask parents to pay full cost of any photographs they wish to keep.

### Swimming

As part of the curriculum children will take part in swimming lessons. Parents will be asked for a contribution towards the cost of the coach (£15).

### Breakfast Club

Breakfast club runs each day 7:50am- 8:40am with a cost of £2 per session.

### School Lunches

Lunch is provided by an outside provider – Taylor Shaw. Meals cost £2.05 for children in EYFS and £2.50 for children in Year 3 upward.

### Nursery

Where parents/carers wish for their child to attend for additional hours, where they do not automatically receive a funded place, a charge of £5.04 per hour will be made.